

**Sir Ellis Kadoorie(S) Primary School**  
**Primary One Admission (POA) 2022**

**1. Date : 20/9/2021 to 27/9/2021**

**2. School office hours : 9:00a.m. to 12:00 noon**

**1:30p.m. to 4:00p.m.**

**3. Venue : School General Office**

**4. Checklist of necessary documents :**

- a) Completed Application Forms
- b) Original and photocopy of the **child's Identification Documents** (e.g. Birth Certificate, Passport, etc.)
- c) Original and photocopy of the **parent's/guardian's Identity Card, Passport or other Identity Documents**
- d) One **passport-size photo** of the child
- e) Original and photocopy of the **address proof** (e.g. Water / Gas/ Electricity Bills, etc.)
- f) Original and photocopy of Birth Certificate of brothers and sisters studying in SEKPS, if any.
- g) Photocopy of the last year's school handbook of brothers and sisters studying in SEKPS, if any.

**5. Please be advised that your application cannot be processed if any one of the above documents is not available.**

**6. Late application will not be entertained.**