



SIR ELLIS KADOORIE (S) PRIMARY SCHOOL
Parent-Teacher Association
9, Eastern Hospital Road, Sookunpo, Hong Kong.
Tel. No. 2577 3489 Fax. No. 2882 4520

PTA Circular 2/2020-2021

6th October, 2020

Dear Parents/Guardians,

Invitation for Candidates in the Election of SMC Parent Member (2020-22)

Please be informed that we are inviting parents to stand for the election of a parent member in the School Management Committee. The right of candidature is **open to all parents of the current pupils** of the school.

As stated in the SMC Constitution, our PTA is recognized as the official body to conduct the election and make nomination for appointment of parent members in the School Management Committee. The role of SMC members is listed below for your information:


- 1. To ensure that the vision and mission of the School is carried out;*
- 2. To develop the general direction for the School; formulate the educational and management policies of the School;*
- 3. To oversee the planning and budgetary processes, monitor the performance of the School, ensure accountability of the School management and strengthen the community network.*

(Taken from Item 14 of the SMC Constitution)

The SMC Committee members include the Chairman (appointed by the EDB), the Head of the School, not less than 1 independent member (invited by the SMC Chairman), 2 teacher members (elected by teachers), **2 parent members (elected by parents)** and 2 alumni members (elected by alumni). **Each term of office for the parent members is two years, and any member cannot exceed three consecutive terms.** Three meetings will be held each year during or after school hours.

The parent members of the SMC last academic year (2019-20) were Mr. Baljinder Singh and Mrs. Zinnia Jones. Mr. Baljinder Singh has finished his term of office and Mrs. Zinnia Jones still has one-year service in the SMC. Since there is **one vacancy** in the parent membership, the PTA has to hold **an election for the SMC parent member** on the **30th October, 2020**. **Each family will have ONE vote in the election.** Details on the procedures for voting and collecting the ballot paper will be advised in the circular on the candidates' statements and the ballot paper to be issued on 16th October, 2020.

For devoted parents who can spare the time, please do not hesitate and stand for this election. Please show your intention in the reply slip and return it to the Deputy Head through the Class Teacher **on or before 13th October, 2020 (Tuesday)**.


Ms. FUNG Wan-shuen
PTA Vice-Chairman

Reply Slip

PTA Circular 2/2020-2021

Invitation for Candidates in the Election of SMC Parent Member (2020-22)

(Please return the reply slip to the Class Teacher of your child not later than 13th October, 2020)

Date: _____

Dear PTA Chairman,

I have read the PTA Circular 2/2020-2021 dated 6th October, 2020 and fully understand its content.

- ☐ I **would like to register** as a candidate in the election for the **School Management Committee parent member (2020-2022)**.

Please pass me a **Registration Form** through my child so that I can stand for this election.

- ☐ I **am not going to register** as a candidate in this election for the **School Management Committee parent member (2020-2022)**.

Pupil's Name: _____ () Class: _____

Parent's /Guardian's Signature: _____ Contact Phone No: _____

Parent's/Guardian's Name in BLOCK LETTERS: _____