



**SIR ELLIS KADOORIE (S) PRIMARY SCHOOL**  
**Parent-Teacher Association**  
**9, Eastern Hospital Road, Sookunpo, Hong Kong.**  
**Tel. No. 2577 3489 Fax. No. 2882 4520**

**PTA Circular 2/2021-2022**

8<sup>th</sup> October, 2021

Dear Parents/Guardians,

**Invitation for Candidates in SMC Parent Member Election (2021-23)**

Please be informed that we are inviting parents to stand for the election of a parent member in the School Management Committee. The right of candidature is **open to all parents of the current pupils** of the school.

As stated in the SMC Constitution, our PTA is recognized as the official body to conduct the election and make nomination for appointment of parent members in the School Management Committee. The role of SMC members is listed below for your information:

- 1. To ensure that the vision and mission of the School is carried out;*
- 2. To develop the general direction for the School; formulate the educational and management policies of the School;*
- 3. To oversee the planning and budgetary processes, monitor the performance of the School, ensure accountability of the School management and strengthen the community network.*  
*(Taken from Item 14 of the SMC Constitution)*

The SMC Committee members include the Chairman (appointed by the EDB), the Head of the School, not less than 1 independent member (invited by the SMC Chairman), 2 teacher members (elected by teachers), **2 parent members (elected by parents)** and 2 alumni members (elected by alumni). **Each term of office for the parent members is two years, and any member cannot exceed three consecutive terms.** Three meetings will be held each year during or after school hours.

The parent members of the SMC last academic year (2020-21) were Mrs. Zinnia Jones and Mrs. Icha Wilson. Mrs. Zinnia Jones has finished her term of office, hence there is **one vacancy** in the parent membership. The PTA has to hold **an election for the SMC parent member** on the **29<sup>th</sup> October, 2021**. **Each family will have ONE vote in the election.** Details on the procedures for voting and collecting the ballot will be advised in the circular to be issued on 15<sup>th</sup> October, 2021.

For devoted parents who can spare the time, please do not hesitate and stand for this election. Please show your intention of entering the election as a candidate in the reply slip **on or before 12<sup>th</sup> October, 2021 (Tuesday)**. Thank you very much for your attention.

*Fung Wan Shuen*

Ms. FUNG Wan-shuen  
PTA Vice-Chairman



**Reply Slip**

**PTA Circular 2/2021-2022**

**Invitation for Candidates in SMC Parent Member Election (2021-23)**

**(Please reply not later than 12<sup>th</sup> October, 2021)**

Date: \_\_\_\_\_

Dear PTA Chairman,

I have read the PTA Circular 2/2021-2022 dated 8<sup>th</sup> October, 2021 and fully understand its content.

- ☐ I **would like to register** as a candidate in the election for the **School Management Committee parent member (2021-2023)**.

Please pass me a **Registration Form** through my child so that I can write my statement for this election.

- ☐ I **am not going to register** as a candidate in this election for the **School Management Committee parent member (2021-2023)**.

Pupil's Name: \_\_\_\_\_ (      )                      Class: \_\_\_\_\_

Parent's /Guardian's Signature: \_\_\_\_\_                      Contact Phone No: \_\_\_\_\_

Parent's/Guardian's Name in BLOCK LETTERS: \_\_\_\_\_