

Plan on English 2016-17

- Purpose: 1. To enhance students’ literacy so as to enable effective communication
 2. To develop students’ ability to comprehend, enjoy and appreciate English literature

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Enhance learning and teaching through e-learning	- To enhance students’ literacy skills through various Reading and Writing Programmes using e-learning resources - To equip students with different strategies to read and write independently by using e-learning devices	Carry on with the Primary Literacy Programme Reading/Writing (PLPR/W) in P.1 - P.3 by using i-pads or other e-learning resources such as Reading Town	70% of PLPR/W lessons include the use of interactive board or i-pads to enhance learning	Whole Year	English Panels NET and English Subject Teachers	
		Adopt the reading and writing materials developed from Extended Literacy Programme in P.4-6’s reading and writing lessons by introducing appropriate apps in the programme	50% of P.4-6 reading or writing tasks would be completed with the help of i-pads			
		Adopt Longman Express (2nd Edition) as students’ textbooks with more e-learning resources	Longman Express (2nd Edition) would be adopted in P.4 to P.6 levels and teachers would use e-learning resources in 50% of the GE lessons			
		Gather and enrich online resources, apps, computer programmes according to levels, topics for reference and discuss the use of them in CLP meetings	At least three apps or online resources would be used according to related topics in textbooks in the whole year.			
		Make use of i-pads (in pairs or in groups) for students to conduct reading in class	Students use i-pads to read leveled materials from designated reading platform in class at least once a term			

Plan on English 2016-17 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive values and confidence	To cultivate students' perseverance in learning and their participation in English activities	Conduct Recovery Reading Programme in P.1 - P.3	Students joining the Recovery Reading Programme will have 80% of attendance and 75% of participants can achieve a higher reading level, with at least 2 levels up in their reading test in a year	Whole Year	English Panels NET and English Subject Teachers	
		Conduct Buddy Reading Programme in P.1 - P.3	P.1-P.3 tutees joining the Buddy Reading Programme will have 80% of attendance and can read independently			
	To boost students' confidence in using English to enhance learning effectiveness	Organize a writing competition with the theme on 'Perseverance' in different text types for different levels.	All the students participate in the writing competition and 80% of them reflect their positive attitude on perseverance.			
		Train students to join and take a positive role in English Speech Festivals and other competitions	Teachers find that 90% of the participants show their positive and responsible -participation in English Speech Festival and other competitions			
		Launch Top 10 Award Scheme to award students who can achieve good marks in dictations and quizzes	50% of the students can be commended in the award scheme and one student would be selected from each class to share the writing task through broadcasting programme.			

Plan on English 2016-17 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3. Foster good learning attitude and study skills	To equip students different study skills so as to enable them to become independent learners	Teach P.4 - P.6 students to make use of graphic organizers (mind maps, tables etc) to do pre-writing tasks and provide students with checklist at the end of every writing task to make sure they have checked the spellings, tense usage or other grammatical mistakes during proof reading	75% of the writing tasks would be designed with graphic organizers (mind maps, tables etc) to do pre-writing tasks as their scaffolding of learning and make use of checklist to proof read their work	Whole Year	English Panels English Subject Teachers	
		Display students' good work in the classrooms for them to appreciate and learn from others' work	At least 80% of students would read and learn from the writing tasks displayed in class			
		Integrate 'Magic Bag' exercise book with classwork or G.E. to help students build up their vocabulary bank and apply the learnt vocabulary items in their writing tasks	70% students could make use of the 'Magic Bag' to help them build up their vocabulary bank and apply the learnt vocabulary items in their writing tasks			
		Implement 'Error Hunt' programme for P.1 - P.6 students to correct their mistakes and master self-correction skill	80% of P.1 - P.6 students are able to attain 50% of the total marks in the error hunt activity			
		Carry out 'Spelling Spy' activity to improve students' accuracy in spelling	85% of P.1 - P.6 students get the reward in the 'Spelling Spy' activity			

2016-17 年度中文科科務計劃

- 目標：
1. 培養學生的閱讀能力及興趣，增進語文基礎知識，培養學習中文的能力
 2. 培養學生主動學習和堅毅精神，建立正面的價值觀

關注事項	目標	策略	成功指標	時間	負責人	檢討
1. 以電子學習提升學與教	- 利用電子教材，提升學生學習中文的能力及興趣	- 利用新教科書的電子教學資源，以輔助課堂的學與教 - 鼓勵學生運用網上資源在課餘時進行閱讀，以提高他們的閱讀能力	- 小一、小二精英班及小三精英班學生能運用新教科書的電子學習資源來提高學習效能 - 所有學生曾自行上網學習，並曾經進行網上閱讀	- 全年	- 中文科主任 - 中文科老師	
2. 建立學生的正面價值觀及自信	- 培養學生堅毅精神，以克服學習困難 - 培養學生的自信心，以提升學習成績	- 透過以「堅毅精神」為主題進行聽說讀寫等教學活動，讓學生明白堅毅精神是達致成功學習的要素 - 鼓勵學生參與校際中文朗誦節，以增強他們利用廣東話朗誦詩歌的信心 - 透過每週一次的午間廣播，提升學生說廣東話的信心 - 舉行「中文日」，讓學生以廣東話與同學交談或進行語文遊戲 - 於每班設立「中文龍虎榜」，以鼓勵學生在日常評估中取得良好的成績	- 老師根據學生的能力安排適當的教學活動讓全校學生參與，並對每班表現良好的學生予以獎勵 - 百分之八十的參與學生能完成朗誦比賽 - 百分之七十的學生喜歡午間廣播這活動 - 百分之七十五的學生能積極參與「中文日」活動 - 百分之七十的學生能登上「中文龍虎榜」	- 全年	- 中文科主任 - 中文科老師	

2016-17 年度中文科科務計劃 (續)

關注事項	目標	策略	成功指標	時間	負責人	檢討
3. 培養良好的學習態度及學習技巧	<ul style="list-style-type: none"> - 培養學生良好的學習態度 - 學生能運用不同的學習技巧來提升學習成果 	<ul style="list-style-type: none"> - 在課室的壁報板展示學生的優異作品，供同學欣賞及學習 - 透過隔月逢週五的早讀課及每週閱讀課推行廣泛閱讀計劃，為學生提供更多閱讀中文圖書的訓練，讓他們掌握閱讀的技巧及培養閱讀的興趣 - 老師指導學生運用短文及實用文寫作中的「自我評估表」，培養學生自我糾正的能力 - 培養學生利用「語文百寶袋」自發地收集詞彙的習慣，從而增加識字量 - 訓練學生利用備課工作紙進行備課 	<ul style="list-style-type: none"> - 百分之八十的老師認同展示學生的佳作有助培養學生良好的學習態度 - 百分之七十的學生有定期參閱優異作品 - 學生能在早讀課及閱讀課專心閱讀，並積極回答老師的提問 - 百分之八十的老師認同「自我評估表」能提升學生自我糾正的能力 - 百分之五十的學生能自發地按時收集各類的詞彙 - 百分之六十的學生能達到備課的要求 	全年	<ul style="list-style-type: none"> - 中文科主任 - 中文科老師 	

Plan on Mathematics 2016-17

- Purpose:
1. To equip students with good competency in the mastery of the generic skills related to Mathematics
 2. To enable students to have a greater exposure to use the mathematical skills to solve daily life problems

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Enhance learning and teaching through e-learning	<ul style="list-style-type: none"> - To facilitate students' mastery of mathematical skills through e-learning 	<ul style="list-style-type: none"> - Introduce NLVM to teachers and students - Apply NLVM in teaching Mathematics - Motivate students to use the e-learning materials, such as Modern Maths webpage to facilitate the learning of Mathematics - Gather and enrich online resources, apps, according to levels/ topics for reference - Discuss the use of e-learning resources in teaching through CLP meetings 	<ul style="list-style-type: none"> - P.1-P.6 Maths teachers apply GeoGebra in their teaching at least 1 topic in each term - 70% of the students have used e-learning materials to facilitate learning of Mathematics - Students use i-Pads to learn some topics in Maths lessons and Maths Support Group at least once a term 	Whole Year	Maths Panels and Maths Subject Teachers	
2. Cultivate students' positive values and confidence	<ul style="list-style-type: none"> - To foster students' perseverance and confidence in learning Mathematics 	<ul style="list-style-type: none"> - Launch Top 10 Award Scheme to award students who can achieve high marks in quizzes in class - Implement "Fun with Maths" Activity for students to find enjoyment and develop confidence in Mathematics - Implement "Friday Maths Exercise" Activity for students to focus on the four operations practice in Maths lesson on Fridays. 	<ul style="list-style-type: none"> - 50% the students can be commended in the Award Scheme - Most of the students reflect that they like "Fun with Maths" and show confidence in their participation of the activity - Most of the students reflect that they show confidence in doing four operations in quizzes and examinations. 	- Whole Year	- Maths Panels and Maths Subject Teachers	

Plan on Mathematics 2016-2017 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3. Foster good learning attitude and study skills	- To build up students' study skills and problem solving skills	<ul style="list-style-type: none"> - Implement Maths Support Group in P.2-P.3 to equip them with different Maths skills and help pupils recite multiplication table - Seek support from School-based Support Services of CDI to investigate effective teaching strategies to better the learning of Maths and strengthen the numeric skills in P.1 and P.2 - Strengthen the numeric skills in P.1-P.6 through mental Maths training (Speed test) and the online resources (Challenging questions) provided by the textbook publisher - Encourage P.1- P.3 students to use the learning kits in Maths lesson - - Train students to take notes / collect materials using a "Maths Smart Notes" (Compiled Maths handouts) for self-learning - Discuss teaching strategies on teaching word problems in CLP meetings: Encourage P.1-6 students to solve problem solving questions by using suitable method, like drawing number line method Equip P.1-P.3 students the skills of analyzing word problems involving comparison and be able to use a table to record the relevant information to solve the problem 	<ul style="list-style-type: none"> - 80 % of the P.2 -3 students finish the assigned activities within the designated time duration in the Maths Support Group - 50% of the P.1 and P.2 students show improvement in their numeric skills - 70% of the P.1 – P.6 students improve in the Speed test - All the students in the lower levels use the learning kits in Maths lesson - Most of the students can make good use of “Maths Smart Notes” - 40% of P.1-P.6 students pass in problem solving questions in Final Exam - 50% of P.1-P.3 students pass in the quiz on word problems involving comparison 	- Whole Year	- Maths Panels and Maths Subject Teachers	

Plan on General Studies 2016-17

Purpose: 1. To equip students' different generic skills so that they can become independent learners

2. To cultivate students' positive values so as to become healthy well-beings

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Enhance learning and teaching through e-learning	<ul style="list-style-type: none"> - To widen students' knowledge through e-learning 	<ul style="list-style-type: none"> - Gather and enrich online resources, apps and computer programmes according to levels and topics for reference - Discuss the use of e-learning resources in teaching through CLP meetings - Motivate students' effort and their participation in GS Quiz by means of i-Pads 	<ul style="list-style-type: none"> - An e-learning resource checklist is compiled for teacher's reference - At least one topic in each term is taught with e-learning resources in P.4-P.6 classes - 70% of the students participate actively in the GS Quiz by i-Pads 	<ul style="list-style-type: none"> - Whole year - 2nd Term 	<ul style="list-style-type: none"> - GS Panels and GS Teachers 	
2. Cultivate students' positive values and confidence	<ul style="list-style-type: none"> - To cultivate students' positive values (responsibility, respect, love and care) and widen their knowledge on current affairs - To boost students' confidence in learning and public speaking 	<ul style="list-style-type: none"> - Train P.4-P.6 students to do news cutting and share their opinions about the topics - Train and guide selected students to do news report in Broadcasting Programme - Launch Top 10 Award Scheme to award students who can achieve good marks in quizzes 	<ul style="list-style-type: none"> - 70% of the students share the news in the classroom and reflect that news discussion helps them to be more open to accept others' views - Both teachers and students find that students are more aware of current issues and are confident to share their opinions in class or report the news in Broadcasting Programme - 60% of the students can be commended in the Award Scheme 	<ul style="list-style-type: none"> - Whole year 	<ul style="list-style-type: none"> - GS Panels and GS Teachers - 	

Plan on General Studies 2016-17 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3. Foster good learning attitude and study skills	- To foster students' good learning attitude ,study skills and problem solving skills	<p><u>Project Learning</u></p> <ul style="list-style-type: none"> - Implement mini-projects and cross-curricular project so as to equip P.1 –P.6 students with study skills and problem solving skills <p><u>Note Taking and Lesson Preparation</u></p> <ul style="list-style-type: none"> - Introduce and practise different note-taking skills in GS lessons - Guide and motivate students to prepare lessons by checking the unknown words in dictionary and searching information from internet and other sources <p><u>Case Study and Experiment</u></p> <ul style="list-style-type: none"> - Discuss the teaching strategies in CLP on case study and experiments to develop students' problem solving skills <p><u>Design and Technology</u></p> <ul style="list-style-type: none"> - Arrange D& T workshop and motivate students to apply the learnt principle to make their final product 	<ul style="list-style-type: none"> - 90% of students acquire study skills and problem solving skills - 85% of students complete their notes in their note books - 80% of students prepare lessons according to Teachers' instructions - 80% of students can handle the case study and the experiments properly - 80% of students can apply the learnt principle and produce their own product 	<p>Whole year</p> <p>- 2nd Term</p>	<p>GS Panels, G.S.Teachers and other Subject Teachers</p> <p>- G.S. Teachers</p> <p>-GS Panels and G.S. Teachers</p>	

Plan on Library 2016-2017

- Purpose: 1. To cultivate students' interest in reading and help students formulate a good reading habit
2. To nurture students' various generic skills so as to benefit self-learning

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Enhance learning and teaching through e-learning	To enhance students' literacy skills through e-learning resources	Introduce 'e-book' websites to students to build up their literacy skills Arrange e-reading sessions for P.1 to P.6 during some of the library lessons	75% students like e-reading sessions 65% students use 'e-book' websites for reading	- Whole Year	Teacher Librarian and Class Teachers	
3. Foster good learning attitude and study skills	To develop students' good reading and learning habits To apply different study skills in learning	Organize various activities to raise students' interests in reading: <ul style="list-style-type: none"> ● Chinese Story-Telling for P.1-P.3 once a week ● Chinese Culture Activity for P.1-P.3 once a week ● Book Recommendation ● The Most Active Borrowers ● The Most Active Borrow Classes - Increase the library capacity in both Chinese and English books with different topics which are suitable to students - Implement Reading Programme for all the students - Introduce 'Story Association Method' to P.1 to P.3 students so that they can use stories in memorization of learning content - Introduce 'Project Learning – Analysis' to P.4 to P.6 students the way to analysis information to help in doing project.	There are at least 25 students participating in 85% of the Chinese story-telling sessions and Chinese Culture Activity At least 40 students recommend their favourite books There is a 5% increase in students' borrowing rate compared with last year 70% of the students can achieve the target set in the Reading Programme 60% of the students find Story Association Method useful and apply it in learning 50% of the students find Project Learning – Analysis useful and apply it in project learning	- Whole Year	Teacher Librarian and Class Teachers	

Plan on Music 2016-17

Purpose: 1. To nurture students aesthetic development and creativity in the discipline of music

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Enhance learning and teaching through e-learning	- Enhance students' musical knowledge through e-learning resources	- Gather and enrich on-line resources, apps computer programmes for learning and teaching e.g. P.1-P.2 sol-fa names P.3-P.4 letter name P.5 Time signature P.6 Intervals and Rhythm	Students use i-pads in music lesson 4 time in a academic year	- Whole year	- Music subject teachers	-
2. Cultivate students' positive values and confidence	- Boost students' confidence and self esteem through trainings and competitions	- Develop student's potentials and talents through different training groups and competitions (Choir, Percussion Band, Music Festival, Broadcasting Programme) - Train student MC for School Concert, Christmas Party and Talent Show	- 80% of the students reflect that they gain confidence and skills in playing the instruments or joining the activities	- Whole year	- Music subject teachers	-

Plan on Music 2016-17 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3. Foster good learning habits and study skills	<p>Foster good learning habits</p> <p>Apply different study skills in learning</p>	<p>Encourage pupils to more attentive in the lessons</p> <p><u>Composing Music</u> Teach and guide P.3 students to compose their own music with sufficient support from teachers</p> <p><u>Introducing Famous Musicians</u> Motivate and guide P. 4 students to search information from the internet to learn about famous musicians, make a poster about them and introduce them to the schoolmates through Broadcasting Programme</p> <p><u>Composing Music</u> -P.5 students work in groups to compose 16 bars of music (pentatonic melody) -Teachers introduce the tonic, sub-dominant and dominant chords. Students work together to make harmonies of the music.</p>	<p>80% of pupils bring music folders and recorders every music lesson</p> <p>- 90% of P.3 students compose their own music and present it in the music lessons</p> <p>- 80% of P.4 students can make a poster about musical instruments</p> <p>- 90% of P.5 students participate in this activity</p>	<p>Second term</p> <p>1st term</p>	Music teachers	

Plan on Visual Arts 2016-17

- Purpose: 1.To cultivate students' positive attitude and perseverance in the discipline of Visual Arts
2. To encourage self-learning in Visual Art through enhancing students' study skills and good learning attitude

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Enhance learning and teaching through e-learning	-To enhance students' visual arts knowledge through e-learning resources	<ul style="list-style-type: none"> - Gather and enrich online resources, apps, computer programmes according to levels/ topics for reference - Use V.A. soft ware (e.g. Paint or Photo Impact) in the V.A. lessons for P.1-P.6 level 	<ul style="list-style-type: none"> - 80% teachers can use e-learning resources during VA lessons - 70% students can use the V.A. soft ware to design one artwork in each term 	- Whole Year	V.A. Subject Teachers	
2. Cultivate students positive values and self confidence	- To foster students' positive attitude on perseverance and appreciation	<ul style="list-style-type: none"> - Display students' artworks in classrooms and upload them onto the school website for peer learning and appreciation - Develop student's potentials and talents through different VA activities and competitions 	<ul style="list-style-type: none"> - 75% of teachers agree that displaying students' artworks in the classroom and uploading onto the school website can build up students' perseverance - 70% of teachers agree that the joined VA activities and competitions can develop students' potentials and talents 	-Whole Year	V.A. Subject Teachers	

		<ul style="list-style-type: none"> - Encourage students to join at least one external competition each term -Award Whole School Approach chops to students who can keep their colours properly at the end of each month -To motivate students towards perseverance and appreciation by showing the creativity in artwork of disabled artists -To enhance students perseverance by showing the hard working of famous artists 	<ul style="list-style-type: none"> - 85% of students will join at least one external competition each term - 70% of the students are able to keep their colours properly - 75% of teachers agree that showing the hard working of famous artists can motivate students' perseverance 			
3. Foster good learning habits and study skills	- To build up students' good learning habits and study skills in Visual Arts	<ul style="list-style-type: none"> - Motivate students to search for specific art knowledge before lessons through internet or library books - Guide P.4 and P.6 students to do self-evaluation and peer-evaluation at least 2 topics per term by completing the record sheets and sharing in the class. 	<ul style="list-style-type: none"> - 70% V.A. teachers find that students are able to search information from the Internet or library books for the preparation of the V.A. lessons - 70% of students agree that self-evaluation and peer- evaluation can help them to understand more about their artwork and appreciate the beauty of different artwork 	Whole Year	V.A. Subject Teachers	

Plan on Physical Education 2016-17

- Purpose: 1. To develop students’ positive attitudes in sports
 2. To build up students’ (with sporting talent) self confidence by advanced trainings & competitions

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Cultivate students’ positive attitude so that they will strive for excellence with focus on commitment	- To foster students’ positive attitude in doing exercise	<ul style="list-style-type: none"> - Encourage students to do exercise everyday to keep good health - Let the pupils borrow small sports equipment (eg. Jump rope) and do exercise in the basketball court on every Monday or Wednesday morning. - Demonstrate and lead students to do simple stretching exercise once a week during the first recess on every Friday. - Implemented sportACT Award Scheme to encourage students to set their sports participation plan and participate in physical activities regularly and constantly in order to build up a healthy life style and actively engage in sports activities over a consecutive eight-week period. - Implemented School Physical Fitness Award Scheme to encourage students to do more physical fitness exercise at home, so that they can perform well in the physical fitness test at school and get the award. 	<ul style="list-style-type: none"> - Majority of students participate actively in doing exercise in the morning. - Majority of students participate actively in doing exercise during the recess. - 25% of the students are able to get the sportACT award. - 25% of the students are able to get the School Physical Fitness award. 	<ul style="list-style-type: none"> -Autumn and Winter - whole year - whole year -2nd term 	<ul style="list-style-type: none"> Teachers on duty. - P.E. Subject Teachers and Class Teachers - P.E. Subject Teachers - P.E. Subject Teachers 	

<p>2. Motivate students of school teams to participate in inter-schools competitions</p>	<ul style="list-style-type: none"> - To build up students' (with sporting talent) self confidence through advanced trainings & competitions 	<ul style="list-style-type: none"> - Recruit students with sporting talent to different school teams. - Provide advanced training by outside coach to improve their techniques - Encourage the team members to participate in inter-schools competitions. 	<ul style="list-style-type: none"> - 80% of the students feel that their self confidence has been improved. - 100% of the school team and 70% of the team members participate in inter-school competitions. 	<ul style="list-style-type: none"> - whole year 	<p>P.E. Subject Teachers</p>	
<p>3. Introduce Easy Sport Athletics Programme for p.1 to p.3 students</p>	<ul style="list-style-type: none"> - To give chance for lower grade pupils to have more exposure to sports 	<ul style="list-style-type: none"> - Recruit about 30 P.1 to P.3 pupils to have Athletics lessons taught by outside coach. - Give them the chance to learn more about Athletics. - Find out those have the potentials to be the members of the school sports team. 	<ul style="list-style-type: none"> - 80% of the students feel that their interest and ability in sports have been improved. - 	<ul style="list-style-type: none"> - 2 courses 	<p>P.E. Subject Teachers</p>	

Plan on Information Technology 2016-17

Purpose: 1. To equip students' e-learning skills and enhance their learning effectiveness

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Enhance learning and teaching through e-learning	<ul style="list-style-type: none"> - To equip students' e-learning skills and enhance their learning effectiveness 	<ul style="list-style-type: none"> - Adopt I.T. e-textbook for P.4 and P.5 students to strengthen students' IT skills - Motivate P.4 and P.5 students to use the e-textbook for lesson preparation and self-learning at home - Encourage students use their own computers, mobile devices or tablets to browse the e-platform (SharePoint Website) at home 	<ul style="list-style-type: none"> - Over 60 % of P.4 and P.5 students can successfully complete the exercise in the e-textbook for exam assessment - Over 50 % of P.4 and P.5 students revise the learning materials and do preparation for the I.T. lessons - Over 30 % of P.1-P.6 students use their own devices to browse the e-platform at home 	- Whole year	<ul style="list-style-type: none"> - P.4, P.5 I.T. teachers - P.1 – P.6 I.T. teachers 	
3. Foster good learning habits and study skills	<ul style="list-style-type: none"> - To train students to make good use of the e-learning platform for self-learning 	<ul style="list-style-type: none"> - Teach and motivate P1- P6 students use the free MS Office 365 service (Word / Excel / PowerPoint / etc...) - Encourage P.1-P.6 students search and browse the information of the MS Office 365 cloud Platform (SharePoint Website constructed in the form of a Portal including teaching and learning materials, forum, TV Campus etc.) 	<ul style="list-style-type: none"> - Over 50% of P.1-P.6 students can login and logout from the Cloud Platform of Office 365 - Over 50% of the P.1-P.6 students can search and browse the information on the Office 365 cloud platform 	- Second term	- P.1 – P.6 I.T. Teachers	

2016-17 年度普通話科科務計劃

- 目標：
1. 透過語音基礎知識，提升學生的閱讀能力，及培養自學能力
 2. 培養學生主動學習和堅毅精神，建立正面的價值觀

關注事項	目標	策略	成功指標	時間	負責人	檢討
1. 提升學生的語音基礎知識以增強不同學習範疇的訓練	<ul style="list-style-type: none"> - 透過語音知識，訓練學生的說話能力，讓學生能以普通話進行簡單對話 - 運用語音知識，培養自學能力 - 創造普通話的語境，提升學生學普通話的興趣 	<ul style="list-style-type: none"> - 小一及小二學生將分別採用「來說普通話(語音調適教材)」第一冊及第二冊作課本 - 普通話程度較高的學生將被推薦參加不同類型的普通話朗誦比賽 - 普通話會話卷加插認讀拼音部分 - 沿用普通話說話練習予各級學生，以提供更多詞彙讓學生參考，培養自學能力 - 在午膳時段，進行普通話午間廣播 	<ul style="list-style-type: none"> - 百分之七十的小一學生能認讀部分單韻母(a o e i u ü)、聲母(b p m f d t n l g k h)、複韻母(ai ei ao ou)和鼻韻母(an en ang eng ong) - 百分之七十的小二學生能認讀和聽辨整套聲母表，並能拼讀複韻母和鼻韻母的音節 - 百分之七十的小三至小六學生能正確認讀和聽辨聲韻母 - 百分之七十的小一、二學生能掌握正確聲調 - 百分之五十的小三至小六學生能掌握正確聲調 - 百分之五十的小一、二學生能初步拼讀拼音 - 百分之七十的學生喜歡這活動(問卷調查) 	全年	普通話科科任老師	
2. 培養學生堅毅的精神，以追求卓越的學習成果	<ul style="list-style-type: none"> - 培養學生實踐堅毅的精神，提升學習成績 	<ul style="list-style-type: none"> - 於上學期派發唐詩著學生背誦 - 於試後活動期間播放有關堅毅的故事 	<ul style="list-style-type: none"> - 期中考試時百分之六十的學生能背誦唐詩 - 百分之七十的學生喜歡和明白故事內容 	上學期 試後活動	普通話科科任老師	

Plan on Moral & Civic Education 2016-17

Purpose: To cultivate students’ positive values and attitude so that they become a responsible person

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students’ positive values and confidence	- To cultivate positive values and attitude with emphasis on responsibility	<ul style="list-style-type: none"> - Further revise the school based Moral and Civic Education Curriculum by using the visual technology - Arrange talks on “Perseverance” and other values education topics during the* Moral and Civic Education Lessons or CCA lessons - Integrate self-management programme into P.1-P.3 MCE curriculum to help students take care of their belongings and pack their homework bag properly - Arrange a Pledge Day on “Perseverance” and encourage students to commit to their pledge - Guide students set smart targets with an emphasis on “Perseverance” and evaluate their progress on working towards their targets twice a year 	<ul style="list-style-type: none"> - 90% of students show positive responses to the talks and follow-up activities - 90% of teachers agree that the MCE curriculum is helpful in building up students’ positive values and attitude - Most of the students are able to keep their pledge. 80% of students can set appropriate targets and try their best to work towards them. 	- Whole year	<ul style="list-style-type: none"> - Moral and Civic Education Team - Student Guidance Personnel - Class Teachers 	

Plan on Student Guidance 2016-17

Purpose: To develop a school-based guidance programme to enhance the whole person development of students

Major Concern	Targets	Strategies	Success Indicator	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive values and confidence	<p>To enhance students' positive attitude and behaviours</p> <p>To identify and nurture student leaders</p> <p>To foster a better grasp of interpersonal skills through guided small group learning</p>	<p><u>Whole-school Approach Award Scheme</u> Implement "Be a Good Kadoorian" Programme to award students' positive behaviours with a focus on "Responsibility". Students need to demonstrate responsibility, especially in managing their homework and duties Correlate the Programme with "Chops Ahoy". Students could exchange a gift with 10 chops on a monthly basis</p> <p><u>Understanding Adolescent Project (UAP)</u> Arrange talks and activities to enhance the value of life and their roles in family and school among all students Enhance students' self esteem and help them develop resilience skills through a series of adventure-based activities for those joining the Intensive Programme(IP)</p> <p><u>Special Group Learning Activities</u> Provide leadership training for student leaders on a monthly basis Provide social skills cum cultural sensitivity training sessions in CCA periods</p>	<p>80% of all students get Bronze Award</p> <p>95% of all students exchange a gift or more</p> <p>70% of students agree that they benefit from the talks as in becoming more aware of their own responsibilities in different contexts Students have 80% attendance in Intensive Programme of UAP</p> <p>80% of the students who join the Intensive Programme agree that they can benefit from the UAP activities in the evaluation forms</p> <p>80% of all student leaders attend the monthly leadership training activities 70% of the students who join the social skills cum cultural sensitivity training sessions show improvement in both self tests and evaluation by the group facilitators compared to their pre-test results</p>	-Whole Year	- Student Guidance Personnel	

Plan on Discipline 2016-17

Purpose: To nurture and develop students’ responsibility to complete all tasks to the best of their abilities

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students’ positive values and confidence	<ul style="list-style-type: none"> - To develop students’ responsibility in serving the school - To develop students’ responsibility in learning and behaviour 	<ul style="list-style-type: none"> - Create chances for students to serve in the school through ‘A Kid A Job’ scheme (Class teachers and teachers in-charge of different service groups or activity teams have to assign a duty for each pupil to take up and keep a service record for them) - Implement ‘Perseverance Award’ scheme to encourage students to be responsible to the service groups and activity teams. Teachers in-charge have to recommend responsible members at the end of each term to be the winner. Recommended students will be awarded with a credit. - Implement the Superkid Programme in 4 different phases with 4 different focus: <u>First Term :</u> Phase I – *Homework Phase II – Punctuality <u>Second Term :</u> Phase III – *Homework Phase IV – Self-discipline The winners of each phase would be arranged to have high table lunch with the headmistress in the school hall. *Class teachers have to keep a weekly record on those students who have no missing homework records in their handbook through their weekly handbook checking. 	<ul style="list-style-type: none"> - 80% of the students serve properly in or outside the classroom during the school year. - About 70 credits are given out in the year to acknowledge good service - 40% of the students meet the criteria in each phase 	- Whole year	<ul style="list-style-type: none"> - Class teachers - Subject teachers 	

Plan on Student Support 2016-17

- Purpose:
1. To cater for students' individual differences in learning
 2. To offer support to students with Special Educational Needs (SEN)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Enhance learning and teaching through e-learning	To enhance ALAs' learning through e-learning resources.	- Arrange ALAs to have individual/small group support by extra teachers during lunch time by using e-learning materials.	- 80% pupils show improvements in their learning.	- Whole Year	- Student Support Team	
2. Develop students' persistent attitude to strive for success and completion of tasks	- To enhance pupils positive values focusing on perseverance.	- Organize peer support group, the Little Tutor Group for them to show perseverance in helping the junior students in studies.	- 80% pupils show perseverance while performing their duties.	- Whole Year	- Student Support Team	
3. Foster good learning attitude and study skill	- To cultivate students' good learning attitude	- Join Jockey Club Autism Support Network to organize small group training for Autistic pupils to enhance their social skills and study skills.	- 80% of the SEN pupils show improvement in their daily performance after training sessions	- Whole Year	- Student Support Team	

Plan on CCA 2016-17

Purpose: To nurture and develop students’ responsibilities and confidence

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students’ positive values and confidence	- To cultivate students’ sense of responsibility in post-lesson activities	<ul style="list-style-type: none"> - Set up an award system to encourage students to be responsible in their tasks in post-lesson activities - Reward students with an appreciation certificate and a prize for having achieved 100% attendance in their post-lesson activities - Appreciate students achieving 80% attendance in their post-lesson activities by reporting their participation in their report cards 	- 50% of the students can achieve 100% attendance and 85% can achieve 80% attendance in their post-lesson activities	- Whole year	- CCA Mistress	
	- To cultivate students’ confidence	<ul style="list-style-type: none"> - Develop students’ potentials and talents in post-lesson activities - Provide trainings to strengthen students aesthetic and physical development in different areas - Arrange performance and competitions for students to showcase their abilities and talents 	- 70% of the participants find that their participation in post-lesson activities help build up their skills and confidence	- Whole year	- CCA Mistress	

THE END