

Sir Ellis Kadoorie (S) Primary School

Evaluation on Capacity Enhancement Grant

2020-21



Plan on the Use of Capacity Enhancement Grant 20/21

Means by which teachers have been consulted: At staff meeting

Number of operating classes: 20

Amount of the Grant: **\$652,399.00**

Purposes: 1. Relieve teachers' burden on non-teaching duties so as to enhance students' learning
2. Develop students' talent in different areas

Objectives	Strategies	Performance Indicators	Schedule	Budget	
1. To relieve non-teaching duties from teachers so that they can concentrate more on their teaching	Recruit 2 teaching assistants to: – Design and update school web in order to provide better information to parents and public. – Design graphic work according to school needs – Assist teachers in administrative work – Look after students who need extra care, e.g. sick students	– Teachers' non-teaching duties are relieved – Students can get extra support – School web is updated accordingly	1 school year (9/2020-8/2021)	Estimated Salary of: – 2 teaching assistants (Diploma Level)	$\$17,100.00 \times 12 \times 1.05 \times 2$ =<u>\$215,460.00</u> Sub-total: \$430,920.00
2. To provide whole- person development to students so that they can stretch their potentials	Recruit coaches : – Provide trainings to students in Music and Drama	– Students enjoy the activities – Students can build up their self-esteem and have confidence to perform in front of their peers – Students can persevere in their goals – Students potentials are developed – Students have good achievements in competitions	1 school year (9/2020-8/2021)	Estimated Budget for recruiting coaches: – Musical group – Percussion Band	\$ 58,400.00 \$ 85,260.00 Sub-total: \$143,660.00
		–	–		Estimated Total: \$574,580.00 As at Jun15, 2021

Evaluation on the Use of Capacity Enhancement Grant 20/21

Item 1: Employment of 2 Teaching Assistants

Strategies:	<ul style="list-style-type: none"> ● Design and update school web in order to provide better information to parents and public. ● Design graphic work according to school's needs ● Assist teachers in administrative work ● Look after students who need extra care, e.g. sick students
Performance Indicator:	<ul style="list-style-type: none"> ● Teachers' non-teaching duties are relieved ● Students can get extra support ● School web is updated accordingly
Evaluation:	<p>The teaching assistants provided support to teachers with non-teaching workload such as: input of student data throughout the school year, input of student examination results, daily roll call etc. Besides, they assist in taking up daily anti-epidemic measures work such as taking temperature for students, and assisting students to rub their hands with sanitizers etc. During school functions such as Christmas party, Cultural Day, Parents Day, Prize giving day, Educational talks or P1 birthday party, they helped to prepare for materials to be used and support teachers during the event. They helped to take photos of most events as well. In addition, they helped to patrol the corridors and offer help to students during recesses, before and after school.</p> <p>It was observed that teaching assistants were able to carry their work effectively and efficiently. They were loving and sincere and were well received by students. They helped to handle non-teaching daily works of teachers thus allowing more time for teachers to cater the needs of students and prepare for their teaching work. In general, teachers are very satisfied with their work. They agreed that the use of fund to employ teaching assistants to carry out non-teaching administrative duties is appropriate.</p>

Item 2: Employment of coaches

Strategies:	<ul style="list-style-type: none">● Provide trainings to students in Music and Drama
Performance Indicator:	<ul style="list-style-type: none">● Students enjoy the activities● Students can build up their self-esteem and have confidence to perform in front of their peers● Students can persevere in their goals● Students potentials are developed● Students have good achievements in competitions
Evaluation:	<p>A drama coach and a percussion coach were employed for the school year to assist teachers in organizing student musical group and percussion band. Both groups received training session throughout the year, while online lessons were carried out during the time when on-campus teaching was not allowed. Tutors of both groups prepared materials such as drama scripts and scores for teaching purpose. Moreover, they helped teachers to prepare for props needed too.</p> <p>The percussion band held rehearsals online during suspension of on-campus lessons and during co-curricular activities lesson when on campus lessons resumed. During the P6 graduation ceremony this year, the percussion band has prepared a song “Top of the World” for performance. It was observed that students developed higher levels of individual responsibility, technical proficiency and musical artistry. Most important of all, it was fun for the students.</p> <p>As for the drama team, they entered the Hong Kong School Drama Festival 2020/21 and the results are listed as follow:</p> <ul style="list-style-type: none">● Outstanding performers: 3C Arthur, 4A Daniel, 5A Vineeta, 5B Kaitlyn● Outstanding cooperation● Outstanding Audio-Visual Effects● Outstanding script: Ms TSE Nga-chung <p>Other than fun, it was observed that confidence were built, creativity and concentration were developed, verbal and non verbal communication skills were enhanced whereas teamwork and collaboration between students were well developed.</p> <p>In general, teachers agreed that the fund was appropriately used and objectives were achieved. They agreed that funds spent on the employment of coaches for student activity is appropriate.</p>