Plan on <u>English</u> 2014-15

Purpose: 1. To enhance students' literacy so as to enable effective communication

2. To develop students' ability to comprehend, enjoy and appreciate English literature

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Brush up students' literary skills so as to enhance the learning of all subject disciplines	- Enhance students' literacy skills through developing their good reading habit - Equip students with different strategies to read and write independently	**<u>Implement various Reading / Writing Programmes</u>** - Carry on with the Primary Literacy Programme Reading/Writing (PL-PR/W) in P.1 - P.3 - Adopt the reading and writing materials developed from Extended Literacy Programme in P.4's reading and writing lessons - Adopt intensive readers for P.5 and P.6 - Use My Pal Readers as students' reading resources in Friday Morning Reading Session - Conduct Recovery Reading Programme in P.1 - P.3 - Conduct Buddy Reading Programme in P.1 - P.3 - Review the School-based Reading Ability Benchmark System in order to have a standard reference for teachers	- 75% of students in all levels show improvement in their reading, with at least 3 levels up in their reading test in a year - 70% of the students who joined the Recovery Reading Programme can achieve a higher reading level, with at least 2 levels up in their reading test in a year - With the help of the tutors, 75% of the P.1-P.3 tutees who joined the Buddy Reading Programme can read independently - 65% of the guided reading class students can achieve the minimum requirement of the benchmark system	-Whole Year	- English Panels - NET - English Subject Teachers	-According to the updated leveling data, 76% of the leveled students showed improvement with at least 3 levels. - Nearly 73% of P.1-3 students who joined the Recovery Reading Programme and the Buddy Reading Programme had at least 2 levels improvement in the reading test. -Only 29.2% of P.1 tutees could read independently, so further actions should be taken to help them improve their reading ability; 93% and 95% of the P.2 and P.3 tutees who joined the Buddy Reading Programme could read independently. -66.6% of P.2 students could achieve level 10 whereas 71.7% of P.3 students could achieve level 15 as stated in the benchmark system.

Plan on <u>English</u> 2014-15 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
		<u>Arrange writing activities to arouse students' interest in using languages for expression</u> - Compile Individual Booklets in P.2 and P.3 - Compile Writing Portfolios for P.4 - P.6	- 3 individual booklets are compiled by P.2 and P.3 - 1 writing portfolio with at least 6 different topics is completed by P.4-P.6			- All students from P.2-P.3 compiled more than three individual booklets. - 8 topics for P.4 and 7 topics for P.5 & P.6 were included in the writing portfolio. -The programmes were found effective in enhancing students' literacy and would be carried on with modification for further improvement.
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- Cultivate students' attitude on commitment	- Organize a writing competition with the theme on 'Commitment' in different text types for different levels - Encourage the Buddy Reading Ambassadors to perform their duties punctually and faithfully - Implement 'A Word A Day' activity to encourage students to learn a new word every day so as to enrich their word bank	- All the students participate in the writing competition and a majority of them can reflect their positive attitude on commitment - 75% of the Buddy Reading Ambassadors are committed to perform their duties - 70% of P.1 - P.6 students can use 'A Word A Day' Exercise Book to learn a word every day	-Whole Year	-English Panels -NET -English Subject Teachers	-The essay competition with the theme on Commitment was organised for P.1-P.6 in September and some good pieces of work were collected for display. - 90 % of the tutors of the Buddy Reading Programmes could manage an average attendance of 100%. - 76 % students could use 'A Word A Day' exercise book to learn new words. To make it more effective, 'Magic Bag' exercise book would be used in the coming year with some modification and usage guidelines.

Plan on <u>English</u> 2014-15 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3 Nurture students to be independent learners through fostering their study skills and problem solving skills	- Students show more initiative in learning and are able to learn independently through better mastery of study skills and problem solving skills	- Encourage P.1 - P.3 students to use 'My First Dictionary' to build up their own vocabulary bank - Implement 'Error Hunt' Programme for P.1 - P.6 students to correct their mistakes and master study skills - Carry out 'Spelling Spy' activity to improve students' accuracy in spelling	- At least 90% of P.1 - P.3 students can use 'My First Dictionary' to build up their vocabulary bank independently by the end of the school year. - 80% of P.1 - P.6 students are able to apply self-correction practice to improve their writing. - 75% of P.1 - P.6 students can get the prize in the 'Spelling Spy' activity	-Whole Year	-English Panels -English Subject Teachers	-Over 90% of P.1-P.3 students could use 'My First Dictionary' to build up their vocabulary bank independently. -79% of P.1-P.6 students were able to apply self-correction practice to improve their writing. -86% of P.1-P.6 students could get the prize in the 'Spelling Spy' activity. - Both activities were effective to raise students' awareness on self correction of mistakes and enriching vocabulary.

2014-15 年度中文科科務計劃檢討報告

目標： 　 1. 培養學生的閱讀能力及興趣，增進語文基礎知識，培養自學能力

　　　　　 2. 培養學生主動學習和實踐承諾的態度，建立正面的價值觀

關注事項	目標	策略	成功指標	時間	負責人	檢討
1. 提升學生的讀寫能力以增強不同學習範疇的訓練	- 利用聽說訓練，推動讀寫學習，藉此提升學生的讀寫能力 - 培養學生的閱讀興趣，從而提高語文水平	- 利用專題教材，在課堂上進行聽說訓練 - 透過隔月逢週五的早讀課及每週閱讀課推行廣泛閱讀計劃，為學生提供更多閱讀中文圖書的訓練，讓他們掌握閱讀技巧及培養閱讀的興趣 - 增聘教學助理，為新來港非華語學童提供「支援閱讀班」；並為班中語文能力較弱的學生進行個人閱讀輔導，為他們建立閱讀基礎 - 增潤閱讀教材，按學生能力提供適當的圖書 - 邀請校外服務團隊「伴讀大使」到校，進行伴讀計劃	- 學生能因應程度，按不同專題進行各類型的說話練習，如說故事、問答、專題講話等；並在全年完成六個與生活、學習有關的不同課題 - 學生能在早讀課專心閱讀並積極回答老師問題 - 小一至小二學生能在全年精讀六本「青田圖書---我自己會讀系列」圖書，小三學生能在全年精讀四本「青田圖書---我自己會讀系列」圖書 - 高小學生能在全年精讀一本「青田圖書---彩虹系列」圖書 - 新來港非華語學生在指導下，能朗讀第一及第二級程度之「青田圖書」(學生須完成閱書六本，方可升級) - 學生能在「伴讀大使」的指導下，主動閱讀圖書	- 全年	- 中文科科主任 - 中文科科任老師	- 各級設計了六套聆聽及說話教材套，學生已完成教材套的學習活動。學生大多能掌握聆聽的內容及說話的技巧。來年，可繼續運用這些教材套來提升學生的聽說能力。 - 逢週五的早讀課於隔月進行，使學生有更充裕的閱讀時間。本年已配置適合的圖書入班，讓活動能進行得更暢順。其餘各項閱讀計劃皆能按預期進度推行，高、低年級各班均能達標。 - 為了增強學生的說話能力，本學年以「說話訓練(功課節)」來取代「支援閱讀班」。教學助理被編排入班，並於每天的功課節為學生進行個人或小組說話訓

2014-15 年度<u>中文科</u>科務計劃檢討報告 (續)

關注事項	目標	策略	成功指標	時間	負責人	檢討
		- 設立同儕伴讀計劃，鼓勵初小同學在「伴讀大使」的輔導下，培養閱讀的興趣 - 邀請言語治療師訓練中文大使，糾正讀音 - 每月舉行「中文日」，訂立不同的主題外，並增設語文遊戲，為學生提供機會運用中文與別人溝通 - 透過每週一次的午間廣播，為學生提供聆聽中文的機會	- 學生經過訓練後，可擔任中文大使並協助推行「中文日」活動 - 百分之七十的同學能積極參與「中文日」活動 - 百分之七十的學生喜歡午間廣播這活動(問卷調查)	- 全年	- 中文科科主任 - 中文科科任老師	練。說話訓練的內容多配合課題或學校生活，有助增加學生對說廣東話的信心。 - 慣常參與同儕伴讀計劃的同學表現出主動閱讀的態度。 - 由於本學年中文大使沒有太大的廣東話讀音問題，故此沒有中文大使需要接受言語治療師訓練。 - 本學年有超過二百五十位學生(約 75%的學生)能完成全部八次「中文日」活動，顯示超過百分之七十的學生能積極參與。 - 只有百分之六十三的學生表示他們喜歡觀看午間廣播，未能達標。部分學生反映有些錄像的質素欠佳，使他們未能明白廣播的內容。當校園電視台的設備完善後，希望能製作更佳質素的節目。

2014-15 年度中文科科務計劃檢討報告 (續)

關注事項	目標	策略	成功指標	時間	負責人	檢討
2. 培養學生實踐承諾的態度，以追求卓越的學習成果	- 培養學生實踐承諾的態度，提升學習成績	- 透過「同儕伴讀」計劃，使「伴讀大使」和初小同學能實踐承諾，積極參與伴讀活動 - 透過「中文日」活動，使同學能持之以恆地參與活動 - 透過以「實踐承諾」為主題進行聽說讀寫等教學活動，讓學生明白實踐承諾是達致成功學習的要素 - 透過「三分鐘默書」活動，獎勵能在計劃期間維持理想成績或表現持續進步的學生	- 「伴讀大使」表現良好，能達到百分之七十五的出席率可獲頒發獎狀 - 參加伴讀計劃的初小同學能達到百分之七十的出席率 - 每次「中文日」舉行時，「中文大使」能和三位或以上的同學進行交談 - 全校至少有百分之七十的學生能於每學期的「中文日」取得禮物 - 老師根據學生的能力安排適當的教學活動讓全校學生參與，並對每班表現良好的學生予以獎勵 - 百分之五十的學生能達標，並獲獎勵	- 全年	- 中文科科主任 - 中文科科任老師	- 百分之八十的「伴讀大使」出席率達標，能提供良好的服務。 - 百分之七十 的初小同學能準時出席伴讀計劃。 - 超過百分之九十的「中文大使」能在「中文日」完成服務。 - 全校有百分之七十五 的學生能持之以恆地參與「中文日」活動，達到目標。 - 每班能按照課題訂定適當教學活動，同學在老師的引導下，都能認真地參與學習。 - 百分之五十的學生在「三分鐘默書」能達標，在計劃期間維持理想成績。

2014-15 年度中文科科務計劃檢討報告 (續)

關注事項	目標	策略	成功指標	時間	負責人	檢討
3. 加強學生的自我管理及學習技巧訓練，發展解難能力	- 培養學生的自學習慣及發展解難能力	鼓勵學生從不同的途徑解決備課時遇到的問題 - 向學生介紹中文科常用的網站，以便他們在家中進行自學和溫習 - 鼓勵學生利用網上語文資訊及電腦軟件進行語文練習 - 舉辦「查字典工作坊」並鼓勵學生多練習查字典 - 訓練各級精英班學生辨別學習語文的難點，並掌握相應的解難技巧	- 百分之五十的精英班學生能達到備課的要求 - 所有學生曾自行上網學習，並曾經進行網上閱讀 - 參與「查字典工作坊」後，學生能完成進展性評估習作 - 經過訓練後，精英班學生能完成進展性評估習作	- 全年	- 中文科科任老師	有百分之七十五的精英班學生能進行備課，能達到預期的目標。 - 各班同學皆曾在老師的指導下進行網上閱讀。 - 精英班同學能恆常地以網上閱讀作自學。 - 同學在參與「查字典工作坊」後，均能順利完成評估。 - 精英班的日常習作及小測均滲進不同的語文難點，以考核學生能否運用解難技巧。

Plan on <u>Mathematics</u> 2014-15

Purpose: 1. To equip students with good competency in the mastery of the generic skills related to Mathematics

2. To enable students to have a greater exposure to use the mathematical skills to solve daily life problems

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To foster students' positive attitude on commitment	Foster students' positive attitude - Encourage the Maths Elites to perform their duties punctually and faithfully	- 80% of the Maths Elites can perform their duties punctually and faithfully	- Whole Year	- Maths Panels	- The targets were mostly achieved. - The attendance rate of the Maths Elites was 70 % only. Some Elites were not able to come on time.
		- Implement Maths Support Group in P.2-P.3 to equip them with different Maths skills and help pupils recite multiplication table	- 80 % of the P.2 -3 students can finish the assigned activities within the designated time duration in the Maths Support Group	-Whole Year	- Maths Panels	- 85% and 86 % of P.2 & P.3 Maths Support Group pupils could finish the assigned activities which helped learning.
	- To sustain mathematical concentration and mastery of the subject	- Help students to recite multiplication table	- 80 % of the P.2-P.6 students can memorize the multiplication table	- Whole Year	- Maths Subject Teachers	- 83 % of P.2-P.6 pupils could memorize the multiplication table to facilitate mathematical operation.

Plan on <u>Mathematics</u> 2014-2015 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3. Nurture students to be independent learners through fostering their study skills and problem solving skills	- To build up students' study skills and problem solving skills	<u>Equip students with various study skills and problem solving skills</u> - Seek support from the Education Faculty of the Chinese University of Hong Kong to investigate effective teaching strategies to better the "Small Class Teaching" of Maths in P.5	- 60% of the students show improvement in the topic(s) concerned	- Whole Year	- Maths Panels and P.5 Maths Teachers	- P.5 teachers found 76 % of the pupils showed improvement in the operation of fractions.
		- Implement School-based After-school Learning Support Programme (Community-based) to offer Mathematics tuition for students on Saturdays	- 60% of the students can improve in numeric skills	- Whole Year	- Maths Panels	- 78% of the students showed improvement in numeric skills when comparing the students' results of the related dimension in Mid-year Examination and Final Examination.
		- Strengthen the numeric skills in P.1-P.6 through mental Maths training (Speed test) and the online resources (Challenging questions) provided by the textbook publisher	- 70% of the P.1 – P.6 students can improve in the Speed test	- Whole Year	- Maths Panels	- 75 % of the P.1 – P.6 students showed improvement in the Speed Test by the end of the school year.
		- Encourage P1-3 students to use the learning kits for self-learning during lunch time	- All the students in the lower levels can use the learning kits effectively in their learning	- Whole Year	- Maths Subject Teachers	- P.1-P.3 teachers agreed that all the students in the lower levels could use the learning kits effectively in their learning

Plan on <u>Mathematics</u> 2014-2015 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
		- Train students to take notes using a "Maths Smart Notes" (Compiled Maths handouts) - for self-learning	- Most of the students can take notes in the "Maths Smart Notes"	- Whole Year	- Maths Subject Teachers	- 92 % of P.1-P.6 Maths teachers agreed that most of the students could take notes in the "Maths Smart Notes" and used it for revision.
		- Discuss teaching strategies on teaching word problems in CLP meetings: Equip P.1-P.3 pupils the skills of analyzing word problems involving comparison and be able to use a table to record the relevant information to solve the problem Encourage P.4-6 Students to make problem solving questions based on the given scenario	- 50% of P.1-P.3 students can pass in word problems involving comparison in the quizzes - 40% of P.4-P.6 students can pass in problem solving questions in Final Exam	- Whole Year (When relevant modules are taught)	- Maths Subject Teachers	- 72 % of P.1-P.3 students could pass in word problems involving comparison in the quizzes. - 43.75% of P.4-P.6 students passed in problem solving questions in Final Exam. Some pupils could use the strategies taught in the lessons to solve word problems and showed better achievement in Final Exam.

Plan on <u>General Studies</u> 2014-15

Purpose: Cultivate students' positive values so as to become healthy well-beings

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To foster students' positive attitude with focus on commitment	<u>Self-management Programme</u> - Encourage P.1-3 students to take care of themselves, their belongings and textbooks	- 80% of students are able to take care of themselves, their belongings and textbooks	-Whole year	- G.S. Panels and Subject Teachers	- 89% of students were able to achieve the target set in Self-management Programme.
		<u>Greening Programme and Treasure Our Plants</u> - Encourage students to show their commitment through taking care of the plants	- 70% of the students always take care of the plants	-1st Term	-G.S. Panels and Subject Teachers	- 100% of the students always took care of the plants.
		<u>Environmental Protection</u> - Encourage students to be committed to recycling plastics, paper and metal to protect the environment - Invite Environmental Protection Ambassadors to share the information on environmental protection through broadcasting	- Recycled items are placed in the appropriate recycling bins	-Whole year	- G.S. Panels and Subject Teachers	- 68% of students could place the recycled items in the appropriate recycling bins.

Plan on <u>General Studies</u> 2014-15 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3. Nurture students to be independent learners through fostering their study skills and problem solving skills	-To foster students' study skills and problem solving skills so as to enhance self-learning	<u>Cross-Curricular Project</u> - Implement cross-curricular project so as to equip P.1 –P.6 students with study skills and problem solving skills	- 90% of students can acquire study skills and problem solving skills	-1st Term	- G.S. Teachers and other Subject Teachers	- Most of the targets were achieved. - 88% of students demonstrated study skills and problem solving skills in project learning.
		<u>Note Taking and Lesson Preparation</u> - Introduce different note-taking skills in GS lessons - Encourage students to prepare lessons by checking the unknown words in dictionary	- 85% of students can complete their notes in their note books	-Whole year	- G.S. Teachers	- 90% of students could complete their notes in their note books and 69% of students did preparation before their lessons.
		<u>Design and Technology</u> - Arrange D& T workshop for pupils to apply the learnt principle and design their own invention	- 80% of students can solve the problem by participating in D&T and designing a new invention	-2nd Term	- G.S. Teachers	-71% of students could solve the problem by participating in D&T workshop.
		<u>Case Study</u> - Discuss the teaching strategies in CLP on case study and experiments to develop students' problem solving skills.	- 80% of students can handle the case study/experiments	-Whole year	- G.S. Teachers	-83% of students could handle the case study and experiments done in class.

Plan on <u>Library</u> 2014-2015

Purpose: 1. To cultivate students' interest in reading and help students formulate a good reading habit

2. To nurture students' various generic skills so as to benefit self-learning

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation

1. Brush up students' literacy skills so as to enhance the learning of all subject disciplines	- To establish a good reading culture and to develop pupils' good reading habits	- Arrange library lessons once a month during the 10th (Homework) period for all levels
		- Arrange e-reading sessions for P.4 & P.5 during some of the library lessons
		- Implement Morning Reading Session on Friday mornings
		- Organize various activities to raise students' interests in reading:
		  ● Chinese Story-Telling for P.1-P.3 once a week
		  ● English Story-Telling for P.1-P.3 once a week
		  ● Book Recommendation
		  ● The Most Active Borrowers
		- Increase the library capacity in both Chinese and English books which are suitable to students
		- Implement Reading Programme for all the students
			- There is a 3% increase in students' borrowing rate
			- There are at least 20 students participating in 80% of the story-telling sessions
			- At least 40 students can recommend their favourite books
			- 70% of the students can achieve the target set in the Reading Programme
				- Whole Year	Teacher Librarian and Class Teachers	- Most of the targets were achieved.
						- There was a 40% increase in the number of books borrowed compared with last year.
						- There were over 27 pupils participating in the story-telling sessions each time.
						- 50 pupils had introduced books in the book recommendation activity in the morning assembly.
						- 55% of the students could achieve the target set in the Reading Programme. The % had improved compared with last year but not yet up to the expected success criteria. Modification would be made to help students develop their reading habits.

Plan on <u>Library</u> 2014-2015 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To build up students' positive attitude on responsibility and commitment	- Arrange mini book exhibition on the theme "Commitment" - Recruit Students Librarians and Class Librarians and encourage them to commit to their services - Regular training for the Students Librarians and Class Librarians - Random check on the tidiness of the class library and award the class librarians - Implement " Love and Care Our Library Books" Campaign for P.1 to P.3 students	- At least two Book Exhibitions are arranged on the specific topic - 80% of the librarians can achieve 80% attendance on their service - 80% of the Student Librarians show good services - 80% of the students can return the borrowed library books on time without damage	- Whole Year	Teacher Librarian	- The targets were achieved. - About 80% of the Student Librarians achieved 80% attendance on their service. - 80% of the Librarians showed good services. - 85% of the students could return the borrowed library books on time without damage.
3 Nurture students to be independent learners through fostering their study skills and problem-solving skills	- To enhance students' initiative in learning and they can learn independently through better mastery study skills	- Encourage P.1 students to apply for library cards from the Public Library - Arrange P.1 to visit the Central Library - Introduce library skills to students so that they can make use of the library as one of the resources in learning - Introduce web-sites in reading lessons and encourage students to join reading activities on the Internet	- 35% students or their parents apply the Public Library cards - The visits are arranged as scheduled with positive responses from the students - 80% students join reading activities on the Internet - Students access different reading websites for self learning and enjoyment	- Whole Year	Teacher Librarian	- The targets were achieved. - 35% of students or their parents had applied the Public Library cards. - The visits were held in Jan,2015. Pupils showed positive responses. - 90% of pupils read books on the Internet. Different reading websites were introduced for self learning and enjoyment.

Plan on <u>Music</u> 2014-15

Purpose: 1. To nurture students to be independent learners in the discipline of music

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2.Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To foster students' positive attitude on commitment in learning how to play musical instruments	<u>Jockey Club / City Chamber Orchestra HK Program</u> - The selected students will learn music theory and learn to play the instrument (violin / cello / recorder) - Students will participate in the performance workshops / music camp and watch the concerts performed by The Hong Kong City Chamber free of charge - Through the learning of music, students will learn how to fulfill their commitment and treasure the chance of learning music they have been given <u>Class Band of P.3 to P.5</u> - The whole class will co-operate to play (at least one song) as a band that includes recorders, percussion instruments and other instruments (if possible)	- participants attend at least 80 % of the training sessions and participate in the activities - 80% of the students participate in this activity	- 1 to 3 years - second term	- Music Teachers - Music teachers	- 100% of students participated in the performance workshops, music camp and the concerts performed by the Hong Kong City Chamber. - Over 90% of P.3-P.5 class cooperated to play as a band with recorders, percussion instruments and other instruments.

Plan on <u>Music</u> 2014-15(Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3.Nurture students to be independent learners focusing on study skills and problem solving skills	- To foster students' study skills and problem skills	<u>Making Musical Instruments (for P.3 to P.5)</u> - Music teacher will introduce the structure of different instruments and explain briefly how sound is produced in these instruments - Students will work in groups and search information to make their own instruments with different recyclable materials - Students will explore the possibilities of making "sound" through different materials and structure - Students work together to solve the problems they may encounter during the production process Music Project - Guide P.5 students to search for information to learn about famous musicians and complete a cross-subject project with IT through the use of PowerPoint slides or web pages	- 80 % of the students participate in this activity - 95% of the students get a pass in the project	- second term - second term	- Music teachers - Music and IT teachers	- Over 90% of P.3 to P.5 pupils made their own instruments with different recyclable materials. - Over 95% of students passed in the project.

Plan on <u>Visual Arts</u> 2014-15

Purpose: 1. To cultivate students' positive attitude in the discipline of Visual Arts

2. To encourage self-learning in Visual Art through enhancing students' study skills and

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To foster students' positive attitude on commitment	- Assign groups of students to take turns to supervise the overall cleanliness condition of the room - Award Whole School Approach chops to encourage P.1 to P.3students who can bring scissors, glues, table mat and towels for the visual art lessons - Award Whole School Approach chops to students who can keep their colours properly at the end of each month - Encourage students to join at least one external competition each term	- 80% V.A. teachers agree that students can offer help and perform their duties well in the VA lessons - 75% students can bring their scissors, glues, table mat and towels for the visual art lessons - 80% of the students are able to keep their colours properly - 75% of students will join at least one external competition each term	- Whole Year	- V.A. Subject Teachers	- The target was partially achieved. - All subject teachers thought that most of the students could offer help and perform their duties well in the VA lessons. - Only 37.3% of P.1-P.3 students could bring their scissors, glues, table mat and towels for the visual art lessons. Teachers reflected that most of the students relied on the teachers to borrow the tools to them and teachers also thought that it would be more convenient to provide scissors and glue for students during the lessons. - 75% of the students could keep their colours properly. - 90.4% of students have joined at least one external competition each term.

Plan on <u>Visual Arts</u> 2014-15 (Cont.)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
3. Nurture students to be independent learners through fostering their study skills and problem solving skills	- To build up students' study skills in Visual Arts	- Encourage P.5 and P.6 students to search for specific art knowledge before lessons through internet or library books - Guide P.5 and P.6 students to do self-evaluation at least 2 topics per term by completing the record sheets	- 80% V.A. teachers find that P.5 and P.6 students are able to search information from the Internet or library books for the preparation of the V.A. lessons - 75% of students agree that self-evaluation can help them to understand more about their artwork	-Whole Year	- V.A. Subject Teachers	- The target was mostly achieved. - 71.4% of V.A. teachers reflected that pupils could search information from the internet or library books for the preparation of the lessons. - 75% of the students agreed that self-evaluation could help them understand more about their artwork.

Plan on <u>Physical Education</u> 2014-15

Purpose: 1. To develop students' positive attitudes in sports

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To foster students' positive attitude in doing exercise	- Encourage students to do exercise everyday to keep good health - Demonstrate and lead students to do simple stretching exercise once a month during morning assembly - Implemented sportACT Award Scheme to encourage students to set their sports participation plan and participate in physical activities regularly and constantly in order to build up a healthy life style and actively engage in sports activities over a consecutive eight-week period	- Majority of students participate actively in doing exercise during the morning assembly - 25% of the students are able to get the sportACT award	- whole year - (2 times)	- P.E. Subject Teachers and Class Teachers	- The target was achieved. Pupils did simple stretching exercise once a month since November. - The target was achieved. 33.89% of the students (120 out of 354) were able to get the sportACT award this year.

Plan on Information Technology 2014-15

Purpose: 1.   To cultivate students' positive values in respect of the wise use of the Internet

2.   To foster self-learning through enhancing students' Study Skills including I.T. Skills

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To build up students' positive attitude on commitment	- Select students to be the I.T. Elites and I.T. Assistants and encourage them to be committed in their duties - Encourage students of P.1 to P6 to do typing practice frequently	- Over 85% of the homework records can be successfully uploaded to the school web - 80% of I.T. Elites can perform duties properly - The majority of the I.T. Assistants can provide necessary help in their class - 75% of the students show progress in the progressive typing assessment	- Whole year	- I.T. Panel - I.T. Subject Teachers - Class Teachers	- IT Elites took photos of homework record every day. TSS helped to countercheck and maintained the record accuracy of almost 100 % - Over 80% of the I.T. Elites performed duties properly. - Teachers reflected that only about 50% of the I.T. assistants could offer help in their class. - 80% of the students showed improvement in typing.
3. Nurture students to be independent learners through fostering their study skills and problem solving skills	- To encourage students to make use of the IT skills in their learning of other subject disciplines	- Introduce the School Website and some useful educational websites to all the students and encourage them to make good use of the resources to assist their learning in various disciplines - Learn about search operators and advanced search - Enhance students' typing skill in English so as to enable them to use the computer to complete their assignments and to join the typing competition in school - Assign P.5 students to do a cross-subject project with Music using PowerPoint	- Over 85% of the students have visited some educational websites and made use of the materials in learning - Over 65% of the students can use the searching skills to search the information for their project - Over 65 % of P.1 to P.6 students can pass the typing test - The assigned music project are completed	- Whole year	- I.T. Panel - I.T. Subject Teachers	- 90% of the students had visited the educational websites and used the materials in their learning. - Over 90% of the students could use the searching skills to search the information for their projects - Only an average of 57% of the students of P.1 to P.6 can pass the typing test. Students need more time to practice to increase the speed. - All P.5 students finished their I.T.-music project.

2014-15 年度普通話科科務計劃

目標： 1. 透過語音基礎知識，提升學生的閱讀能力，及培養自學能力

2. 培養學生主動學習和堅毅精神，建立正面的價值觀

關注事項	目標	策略	成功指標	時間	負責人	檢討
1. 提升學生的語音基礎知識以增強不同學習範疇的訓練	- 透過語音知識，訓練學生的說話能力，讓學生能以普通話進行簡單對話 - 運用語音知識，培養自學能力 - 創造普通話的語境，提升學生學普通話的興趣	- 小一及小二學生將分別採用「來說普通話(語音調適教材)」第一冊及第二冊作課本 - 普通話程度較高的學生將被推薦參加不同類型的普通話演講比賽 - 沿用普通話說話練習予各級學生 ，以提供更多詞彙讓學生參考，培養自學能力 - 在午膳時段，進行普通話午間廣播	- 百分之八十的小一學生能認讀部分單韻母(a o e i u ü)、聲母(b p m f d t n l g k h)、複韻母(ai ei ao ou)和鼻韻母 (an en ang eng ong) - 百分之八十的小二學生能認讀和聽辨整套聲母表，並能拼讀複韻母和鼻韻母的音節 - 百分之八十的小三至小六學生能正確認讀和聽辨單韻母和聲母 - 百分之七十的學生喜歡這活動(問卷調查)	- 全年	- 普通話科科任老師	- 各項目均能達標。 - 根據口試的成績，高、低年級各班均能達標。百分之八十五的小一學生、百分之九十的小二學生及百分之九十一的小三學生能認讀部分單韻母、聲母、複韻母和鼻韻母 。 平均百分之九十的小四至小六學生能認讀單韻母和聲母。 - 根據老師調查，約百分之八十的學生喜歡普通話午間廣播。
2. 培養學生實踐承諾的態度，以追求卓越的學習成果	- 培養學生實踐承諾的態度，提升學習成績	- 在課堂內透過以實踐承諾為主題的聽說活動, 讓學生明白實踐承諾是達至成功學習的要素	- 百分之七十的小一至小六學生能夠積極參與活動	- 全年	- 普通話科科任老師	- 根據老師觀察，約百分之八十的學生都積極參與實踐承諾為主題的聽說活動。

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Plan on <u>Moral & Civic Education</u> 2014-15

Purpose: To cultivate students' positive attitude and values so that they are committed to the targets they have set.

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- Students can cultivate a good attitude on commitment	- Revise and implement a school based Moral and Civic Education Curriculum with the integration of PGE topics - Arrange talks on " Commitment" and other values education topics during the* Moral and Civic Education Lessons or CCA lessons - Arrange a Pledge Day on "Commitment" and encourage students to commit to their pledge - Guide students set smart targets with an emphasis on "Commitment" and evaluate their progress on working towards their targets twice a year	- 85% of students show positive responses to the talks and follow-up activities. They are committed to their work. Most of the students are able to keep their pledge. - 85% of teachers claim that the MCE curriculum is helpful in building up students' positive attitude and values - 75% of students can set appropriate targets and try their best to work towards them	- Whole year	- Moral and Civic Education Team - Student Guidance Personnel - Class Teachers	- 87% of students showed positive responses to the talks and follow-up activities. They were committed to their work. Most of the students were able to keep their pledge. - 100% of teachers agreed that the MCE curriculum is helpful in building up students' positive attitude and values. - 84% of students could set appropriate targets and tried their best to work towards them.

*Moral and Civic Education Lesson is scheduled in the 9th lesson on Monday.

Plan on Student Guidance 2014-15

Purpose: To develop a school-based guidance programme to enhance the whole person development of the students

Major Concern	Objectives	Strategies	Success Indicator	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To enhance students' positive attitude and behaviour in "Commitment" through activities and programmes	<u>Whole-school Approach Award Scheme</u> - Implement "Be a Good Kadoorian" Programme to award students' positive behaviour with a focus on "Commitment". Students need to commit and show good behaviors in different aspects in order to get more chops and be awarded prizes - Implement the "Outstanding Service Award" for pupils to show commitment in providing service to school. Members of school service teams with outstanding performance in service will be awarded. <u>Understanding Adolescent Project (UAP)</u> - To enhance students' self esteem and help them develop resilience skills through a series of adventure-based activities for those joining the Intensive Programme (IP) - To arrange talks and activities to enhance the value of life among all the students in our school	- 80% of the students can get the Bronze Award - Students have good attendance record in UAP, well discipline, and agree that they can benefit from the UAP activities - Students agree that they benefit from the talks and have tried to commit in their targets in daily life	- Whole Year	- Student Guidance Personnel	- Most of the targets were achieved. - Nearly 70% of the students got the Bronze Award. 83.4% of P.1 to P.3 students and 55.1% of P.4 to P.6 students got the Award. It was more difficult for senior students to show positive behaviour and learning attitude. - 16 students of school service teams with outstanding performance in service were recommended in the "Outstanding Service Award" in 1st phase whereas 17 students were recommended in 2nd phase. - Over 70% of participants had 80% attendance in UAP whereas only 25.6% of them had 100% attendance. - Most of the IP participants showed good discipline and agreed that they benefit from the IP activities. - Over 80% students agreed that they benefit from the talks and had tried to commit in their targets in daily life.

Plan on <u>Discipline</u> 2014-15

Purpose: To nurture and develop students' commitment to complete all tasks to the best of their abilities

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To develop students' commitment in learning and behaviour	- Set up 'Super Kid Programme' to encourage pupils to commit to their study on two aspects: 'Punctuality' and 'Attendance' The programme is of two phases: <u>Phase 1 – First Term</u> It will focus on "Punctuality". Pupils having no late records would be awarded. <u>Phase 2 – Second Term</u> It will focus on "Attendance". Pupils having no absent records would be awarded. - Reward students with a badge and a photo with headmistress will be displayed in their classroom for being the Super Kid.	- 80% of the students can be the Super kid in phase 1 - 60% of the students can be the Super kid in phase 2 - 80% of the teachers agree that the programme is helpful in encouraging students to perform better in both punctuality and attendance	- Whole year	- Discipline Mistress - Class Teachers	- 63% of the students were the Super kid in Phase 1. Late kids from the same family and parents holding different reasons for sending their child late to school worsened the situation. Suggestions had been given to parents. However, it could not last long. - Only 13% of the students were the Super kid in Phase 2. It was hard for them to be present for every school day and there are different reasons for their absence. Students and parents had different minor reasons for being absent. Long lasting period of counting also made it difficult for our students to achieve. - 100% of the teachers agreed that the programme is helpful in encouraging students to perform better in both punctuality and attendance.

Plan on <u>Student Support</u> 2014-15

Purpose: 1. To cater for students' individual differences in learning

2. To offer support to students with Special Educational Needs (SEN)

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
1. Brush up students' literary skills so as to enhance the learning of all subject disciplines	- To enhance ALAs' reading and writing abilities	- Arrange Occupational Therapy sessions to help students in need to improve the eye-hand co-ordination and basic skills in reading and writing - Arrange Speech Therapy Sessions to help students improve their language skills in speech	- 90% of the students can show improvements in their co-ordination after the OT training program - 90% of the students can show improvements in their language skills after ST training	- Whole Year	- Student Support Team	- 100% of the students showed improvements in OT training programme. - 95% of the students showed improvements in their language skills after ST training.
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To cultivate students' positive attitude focus on commitment	- Organize peer support groups, the Little Tutor Group and the Sunshine Group, for them to show commitment in helping the junior students in studies and enhancing SEN pupils' social skills	- 80% of the Little Tutors and the Sunshine Group pupils can perform their duties faithfully throughout the school year	- Whole Year	- Student Support Team	- 90% of the pupils could perform their duties faithfully throughout the school year. - Similar programme should be arranged in the coming school year.

Plan on CCA 2014-15

Purpose: To nurture and develop students' positive behaviours and attitude

Major Concern	Targets	Strategies	Success Criteria	Time Scale	People in Charge	Evaluation
2. Cultivate students' positive attitude so that they will strive for excellence with focus on commitment	- To develop students' commitment in post-lesson activities	- Set up an award system to encourage students to be committed in their tasks in post-lesson activities: - Reward students with an appreciation certificate and a prize for achieving 100% attendance in their post-lesson activities - Appreciate students achieving 80% attendance in their post-lesson activities by reporting their participation in their report cards	- 35% of the students can achieve 100% attendance and 95% can achieve 80% attendance in their post-lesson activities	- Whole year	- CCA Mistress	- The targets were partially achieved. - 39% of the students could achieve 100% attendance in their post-lesson activities. - 81% could achieve 80% attendance in their post-lesson activities. - Teachers reflected that most students were committed in attending post-lesson activities.

THE END