

Sir Ellis Kadoorie (S) Primary School



**Proposed Plans for
Specific Grants**

2015 – 2016

1. *Plan on the Use of Capacity Enhancement Grant*

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 15

Amount of the Grant: **\$440,000.00**

- Purposes: 1. Relieve teachers’ burden on non-teaching duties so as to enhance students’ learning
 2. Develop students’ talent in different areas
 3. Offer support to students in Chinese homework

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
To relieve non-teaching duties from teachers so that they can concentrate more on their teaching	Recruit 2 General Clerks: – Assist in school operation – Look after students – Perform Library duties	– Teachers’ non-teaching duties are relieved – Students can get extra support – The library is well managed	– 1 school year (9/2015-8/2016)	Estimated Salary of: – 2 General Clerks $\$10,820.00 \times 12 \times 1.05 \times 2$ $= \underline{\underline{\$ \text{HK\$ } 272,664.00}}$	

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
To provide whole person development to students so that they can stretch their potentials	Recruit coaches: - Provide trainings to students in different areas such as Sports, Dance and Music	- Students enjoy the activities - Students can build up their self-esteem and have confidence to perform in front of their peers - Students can persevere in their goals - Students potentials are developed - Students have good achievements in competitions	- 1 school year (9/2015-8/2016)	Estimated Budget for trainings: - 1 CCA Musical group (\$1,000.00×35+ \$8000=\$43,000.00) - 3 Percussion Band groups (\$800.00×3×24=\$57,600.00) - 1 CCA Dance group (\$600.00×35=\$21,000.00) - 1 Football group (\$1,536.00×3=\$4,608.00) - 1 Cricket group (\$1,540.00×3=\$4,620.00) - 2 Basketball groups (\$2,240.00×2×2=\$8,960.00) - Rope Skipping Group (\$500.00×20=\$10,000.00) <p style="text-align: right;">Total: \$149,788.00</p>	

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>To offer support to students in Chinese homework:</p> <ul style="list-style-type: none"> - Build up the attitude in persistency in finishing especially Chinese homework - Build up practical skills in revision 	<p>Subsidize service from NGO to provide Post Lesson Homework Tuition for students so as to:</p> <ul style="list-style-type: none"> - Offer help to students when they are doing their homework - Help students to do revision 	<ul style="list-style-type: none"> - 80% of the students agreed that the tutors are helpful and they can finish homework in the Tuition Classes - 50% of the students admitted that they learned how to do revision in the Tuition Classes after finishing homework 	<p>1 school year (9/2015-8/2016)</p>	<ul style="list-style-type: none"> - Estimated subsidize for each student: \$100 - School subsidize: \$ 100 × 55 × 2 <p style="text-align: center;"><u>Total: \$11,000</u></p>	
				<p>Total: \$433,452.00</p>	

2. *Plan on the Use of Special Grants in Supporting NCS Students*

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 15

Amount of the Grant: **\$1,500,000.00**

Purpose: Enhance students' proficiency in learning Chinese and English

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
To develop effective learning and teaching strategies to enhance students' learning in Chinese	<p>Recruit 2 temporary teachers and 1 part-time teacher to:</p> <ul style="list-style-type: none"> - Offer better support to students by integrating the split class policy (P.1-6 Chinese Elite Classes) for the Chinese Curriculum - Create space for Chinese Curriculum Co-ordinator <p>Recruit 4 teaching assistants to:</p> <ul style="list-style-type: none"> - Offer better support to students by introducing co-teaching in Chinese lessons - Enhance pupils' learning by offering remedial lessons, after school tuition, Saturday classes and reading programmes 	<ul style="list-style-type: none"> - Teachers can perform school-based Chinese curriculum adaptation and tailor made teaching and assessment materials to cater for learner diversity - Teaching and assessment materials were developed to cater for learner diversity - Students show improvement in the learning of Chinese both in attitude and attainment - Teaching Assistants can assist teachers in the lessons, run school activities, prepare suitable teaching resources and teaching aids - Teaching Assistants can give extra support for NCS pupils during remedial lessons, after school tuition, Saturday classes and reading programmes 	- 1 school year (9/2015-8/2016)	<p>Estimated Salary of:</p> <ul style="list-style-type: none"> - 2 temporary teachers (pt16x2) (28,138.00×12×1.05) ×2 =<u>\$709,077.60</u> - 1 Part-time teacher (pt14) (\$25,506.00/2) ×7×1.05) =<u>\$93,734.55</u> - 4 teaching assistants \$12,540.00×12×1.05×4 =<u>\$632,016.00</u> <p>Total: \$ 1,434,828.15</p>	
Upgrade Teacher's e-books	<p>Upgrade Teacher's e-book to:</p> <ul style="list-style-type: none"> - Enhance pupils' learning by using updated e-learning materials 	<ul style="list-style-type: none"> - Teachers can use more up-to-date e-learning materials to conduct the lessons and motivate pupils' learning 	- 1 e-book	\$55,000.00	
				Total: \$ 1,489,828.15	

3. *Plan on the Use of Learning Support Grant*

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 15

Amount of the Grant: Around **\$1,500,000.00**

Purposes: Give support to students with special educational needs

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>To build up a supportive culture for students with SEN so that teachers can:</p> <ul style="list-style-type: none"> - Use appropriate strategies to enhance students' learning and to cater for students' individual needs 	<p>Recruit 2 temporary teachers, 3 part-time teachers and 3 teaching assistants to:</p> <ul style="list-style-type: none"> - Offer better support to students by introducing co-teaching in P.4 English Literacy Program (ELP-R), P1-3 English Primary Literacy Reading & Writing Programmes (PLPR/W), co-teaching, post lesson tuitions and individual support to SEN students - Assist teachers in the lessons, help running school activities, Chinese Recovery Reading Program, preparing suitable teaching resources and teaching aids - Help teacher input scores for data analysis as well as the logistic arrangements of the Occupation Therapy (OT) and Speech Therapy (ST) classes to support SEN students 	<ul style="list-style-type: none"> - Teachers can perform school-based English curriculum adaptation and tailor made teaching and assessment materials and provide individual support to cater for learner diversity - Teaching Assistants can assist teachers in the lessons, help teachers run school activities, Chinese Recovery Reading Programme, help teachers prepare suitable teaching resources and teaching aids - Data will be ready for teachers to do the analysis which is conducive to the betterment of teaching and learning - Students with SEN can get extra support 	<p>1 school year (9/2015-8/2016)</p>	<p>Estimated Salary of:</p> <ul style="list-style-type: none"> - 2 temporary teachers (pt14) $\\$25,506.00 \times 12 \times 1.05 \times 2$ =<u>\$642,751.20</u> - 3 teaching assistants $\\$12,540.00 \times 12 \times 1.05 \times 3$ =<u>\$474,012.00</u> - 3 Part-time teachers $(\\$25,506.00/2) \times 8 \times 1.05 \times 3$ =<u>\$321,375.60</u> <p>Total: <u>\$1,438,138.80</u></p>	
<p>To deliver support for students with SEN so that teachers, parents and students can gain:</p> <ul style="list-style-type: none"> - Adequate trainings provided by Occupation Therapist 	<p>Buy service from NGO to support students with SEN:</p> <ul style="list-style-type: none"> - Provide behavioral adjustment trainings and study skills training for students - Workshops for parents and teachers 	<ul style="list-style-type: none"> - Students with SEN show improvements from the trainings (Pre-test and Post-test reports) - Parents and teachers are satisfied with the training 	<p>1 school year (9/2015-8/2016)</p>	<p>Estimated Cost of:</p> <ul style="list-style-type: none"> - Occupation Therapy Service $\\$480.00 \times 120$ =<u>\$57,600.00</u> 	
				<p>Total: \$ <u>1,495,738.80</u></p>	

4. *Plan on the Use of the School-based After-school Learning and Support Grant*

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 15

Amount of the Grant: Around **\$80,000.00**

- Purposes: 1. Help students' in doing homework
2. Help build up students' revision skills

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>To offer support to students so as to:</p> <ul style="list-style-type: none"> - Build up the attitude in persistency in finishing homework - Build up practical skills in revision - To enrich students' learning experience that can cater for their developmental needs 	<p>Buy service from NGO to provide Post Lesson Homework Tuition for students so as to:</p> <ul style="list-style-type: none"> - Offer help to students when they are doing their homework - Help students to do revision - Purchase necessary materials or equipment for teaching - Arrange visit and school activities to enrich students' learning experience and broaden their horizon 	<ul style="list-style-type: none"> - 80% of the students agreed that the tutors are helpful - A majority of the students agreed that they can finish homework in the Tuition Classes - 50% of the students admitted that they learned how to do revision in the Tuition Classes after finishing homework - Students can learn the related values and attitudes after the debriefing of visits and talks 	<p>- 1 school year (9/2015-8/2016)</p>	<p>Estimated School subsidize for Homework Tuition</p> <p>School subsidize :</p> <ul style="list-style-type: none"> - \$675.00×25 students×2 =<u>\$33,750.00</u> <p>Visits, activities and interest class : <u>\$40,000.00</u></p> <p>Procurement of necessary materials / equipment : <u>\$4,000.00</u></p>	
				Total: \$77,750.00	

5. *Plan on the Use of the Student Guidance Service Grant*

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 15

Amount of the Grant: Around **\$462,000.00**

Purposes: Implementation of Comprehensive Student Guidance Service in School

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- Making use of the Student Guidance Service Grant to implement Comprehensive Student Guidance Service in our school	Recruit two Student Guidance Personnels and support service for a NGO: - Develop and maintain the school-based Whole School Approach Guidance System. - Following the policy of the Comprehensive Student Guidance Service (EDB) and provide suitable guidance activities/programmes to pupils/parents/teachers. - Implement school based Moral and Civil Education Curriculum - Assist in school operation	- Fulfill the job duties and scope of the Comprehensive Student Guidance Service under the following four aspects : Policy and Organization/ Personal Growth Education Integrated with Moral and Civic Education Curriculum/ Supportive Service/ Responsive Service - Be responsible to the school duties and collaborate with the school management. - Refer to the Plan of Moral and Civic Education - provide extra duties and support to our pupils/parents/teachers	- 1 school year (9/2015-8/2016)	Estimated administrative cost and Salary of two Student Guidance Personnels from a NGO : <u>\$ 478,000.00</u>	
- Providing Whole School Approach guidance activities/ programmes to pupils/ parents	Buying extra services for : - Small group activities for developing pupils' self-esteem / good behaviour/ affection - Parental Education	- Pupils can build up their self-esteem and perform good habits. - Pupils can manage their anger and respect others in school - Parents can receive useful parenting skills and take good care of their children	- 1 school year (9/2015-8/2016)	Estimated Budget for activities/ programmes/ trainings Total: <u>\$ 12,000.00</u>	
				Total: <u>\$ 490,000.00</u>	

6. *Plan on the Use of the Moral and National Education Grant*

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 15

Amount of the Grant: \$ **66,717.75**

Purposes:

Objectives	Strategies	Performance Indicators	Schedule	Budget	Actual Expenditure
To develop school-based learning and teaching materials to cultivate students' positive values and attitudes	Recruit 1 temporary teacher: - The core group of teachers will continue to work collaboratively and further revise the school-based learning and teaching resources with integration of visual technology from the Campus TV Project for cultivating students' positive values and attitudes	- A set of school-based learning and teaching resources is developed - Students can build up positive values and attitudes	- 1 school year (9/2015-12/2015)	Estimated Salary of: - 1 Part-time teacher (\$25,506.00/2) × 4 × 1.05 Total: <u>\$53,562.60</u>	
				Total: \$ 53,562.60	

Overview of the Use of Grants and Funding

Grants & Funding		Job Nature	Staff	Budget
1.	Capacity Enhancement Grant	2 General Clerks	GC1 & GC2	\$ 272,664.00
		Coaches	Buy service	\$ 149,788.00
		Post Lesson Homework Tuition from NGO		\$ 11,000.00
	Est.\$440,000.00		Total:	\$ 433,452.00
2.	Special Grants in Supporting NCS Students	2 Temporary Teachers (Pt16) + 1 Part-time Teacher (Pt 14) × 7 months	T1, T2&T5	\$802,812.15
		4 Teaching Assistants	TA1,TA2,TA3&TA4	\$632,016.00
		Upgrade Teacher's e-book		\$55,000.00
	Est.\$1,500,000.00		Total:	\$ 1,489,828.15
3.	Learning Support Grant	2 Temporary Teachers (Pt14)	T3&T4	\$642,751.20
		3 Teaching Assistants	TA5, TA6&TA7	\$474,012.00
		3 Part-time Teachers × 9 months	T6, T7&T8	\$321,375.60
		SEN Support_ Occupation Therapy	Buy service	\$57,600.00
	Est.\$1,500,000.00		Total:	1,495,738.80
4.	School-based After-school Learning and Support Grant	Post Lesson Homework Tuition: Phase 1&2	Buy service	\$33,750.00
		Visits, activities and interest group		\$40,000.00
		Procurement of necessary materials		\$4,000.00
	Est.\$80,000.00		Total:	\$77,750.00
5.	Student Guidance Service Grant	2 Student Guidance Personnels	SGP1 and SGP2	\$478,000.00
		Small group for students, parents and teachers	Buy service	\$12,000.00
	Est.\$462,000.00		Total:	\$ 490,000.00
6.	Moral and National Educational Grant	1 Part-time Teacher (Pt14) × 4 months	T5	\$53,562.60
	Est.\$60,667.00		Total:	\$ 53,562.60

Endorsed by: Ms CHUM Chui-chi, Hera
(SMC Chairman)

(Signature)

Date: _____