



SIR ELLIS KADOORIE (S) PRIMARY SCHOOL

Parent-Teacher Association
9, Eastern Hospital Road,
Tel. No. 2577 3489
Fax. No. 2882 4520

1st April, 2004

Ref: 14/03-04

Dear Parents/Guardians,

Appointment of Mr. Mervin Roldan as a Member of the Executive Committee

Please be advised that Mrs. Felisa C. SAJONA had tendered her resignation as the member of the Executive Committee of the Parent-Teacher Association effective from 1st April, 2004 because she would leave Hong Kong for good at a later date. According to the arrangement made during the Annual General Meeting on 24th October, 2003 that Mr. Mervin Roldan will take up the post as a member of the executive committee with immediate effect.

Thank you for your attention.

Yours sincerely,

Mrs. Hilda SHENOY
Vice Chairperson

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Reply Slip

Ref: 14/03-04

Appointment of Mr. Mervin Roldan as a Member of the Executive Committee

(Please return to the Class Teacher on or before 19th April, 2004)

Date: _____

To: Mrs. Hilda SHENOY,

I have read the Notice Ref: 14/03-04 dated 1st April, 2004 and fully understand its content.

Pupil's Name: _____ () Class: _____

Parent's /Guardian's Signature: _____

Parent's/Guardian's Name in BLOCK LETTERS: _____